

34

THIRTY FOURTH MEETING OF THE FINANCE COMMITTEE



MINUTES

DATE : 05th DECEMBER 2018

TIME : 3.00 P.m.

VENUE : Chamber of the Principal Secretary to Government
Higher Education Department
VI Floor, Secretariat
Tamil Nadu Open University, Chennai – 15.

TAMIL NADU OPEN UNIVERSITY

577, ANNA SALAI, SAIDAPET, CHENNAI - 600015



TAMIL NADU OPEN UNIVERSITY CHENNAI - 600 015.

MINUTES OF THE 34th MEETING OF THE FINANCE COMMITTEE HELD ON 05th DECEMBER 2018

Members Present:

1.	Dr. M. Bhaskaran Vice-Chancellor (Ex-Officio Chairman) Tamil Nadu Open University Chennai - 600 015.	Chairman
2.	Thiru Mangat Ram Sharma, IAS., Principal Secretary to Government Higher Education Department Secretariat, Chennai 600 009.	Member
3.	Thiru M.A. Siddique, IAS., Secretary (Expenditure) to Government Finance Department Secretariat, Chennai - 600 009.	Member
4.	Dr. G. Kalaichelvan Director (PG Admission) VIT, Brammapuram Vellore - 632 104.	Member
5.	Dr. S. Balasubramanian Professor & Head School of Tamil & Cultural Studies Tamil Nadu Open University Saidapet, Chennai - 600 015.	Member
6.	Dr. P. Thiyagarajan Registrar i/c., Tamil Nadu Open University, Chennai - 600 015.	Special Invitee
7.	Mrs. K. Gomathy Finance Officer, Tamil Nadu Open University, Chennai - 600 015.	Ex-Officio Secretary

8.	Dr. Ra. Ramesh Deputy Registrar (Admn.) (Special Invitee), TNOU, Chennai	Special Invitee
9.	Thiru A.V. Saktikrishnaraj Asst. Registrar (Finance) (Special Invitee) TNOU, Chennai	Special Invitee

The Vice-Chancellor and Chairman of the Finance Committee welcomed the members to the Thirty Fourth Meeting of the Finance Committee. After the welcome address, the Finance Committee proceeded with the discussion on the agenda items.

ITEM NO. 34.01

CONSIDERED THE PERMANENT AGENDA NOTES FOR THE 34th MEETING OF THE SYNDICATE WITH REFERENCE TO THE GOVT. LETTER. No. 10559/K2/2017-1, HIGHER EDUCATION DEPARTMENT, DATED, 19-06-2017; AND

RESOLVED THAT the permanent agenda notes of the TNOU in the format prescribed with respect to Government Letter No. 10599/K2/2017-1, Higher Education Department, dated: 19-06-2017, be noted.

ITEM NO. 34.02

CONSIDERED THE CONFIRMATION OF THE MINUTES OF THE THIRTY THIRD MEETING OF THE FINANCE COMMITTEE HELD ON 28th MARCH 2018; AND

RESOLVED THAT the Minutes of the 33rd Meeting of the Finance Committee held on 28th March 2018, be confirmed.

ITEM NO. 34.03

CONSIDERED THE ACTION TAKEN REPORT OF THE THIRTY THIRD MEETING OF THE FINANCE COMMITTEE HELD ON 28th MARCH 2018; AND

RESOLVED THAT the action taken report with regard to the 33rd Meeting of the Finance Committee held on 28th March 2018, be recorded and accepted.

ITEM NO. 34.04

CONSIDERED APPROVING THE REVISED BUDGET ESTIMATE FOR THE YEAR 2018-2019 OF THE TAMIL NADU OPEN UNIVERSITY; AND

RESOLVED that the Revised Budget Estimate for the year 2018-2019 be approved and recommended to the Syndicate for approval.

ITEM NO. 34.05

CONSIDERED THE ARRANGEMENT OF PROVISION IN THE REVISED ESTIMATE WITH RESPECT TO LEVYING PAYMENT OF WATER & SEWERAGE TAX; AND

RESOLVED that the provision of budget made with regard to payment of water and sewerage tax at 3.5% per half year on the Annual Value, between 2011-12 and 2018-2019, including surcharge towards payment of Water and Sewerage Tax to Chennai Metro Water and Sewerage Board, Chennai, under the Head "Tax & Levies" of General Fund A/c., be approved and recommended to the Syndicate for approval.

ITEM NO. 34.06

CONSIDERED THE APPROVAL OF THE FEE STRUCTURES OF FEW PROGRAMMES OF SCHOOL OF HUMANITIES; AND

RESOLVED that proposal for fee structure for the following programme of the School of Humanities be approved and recommended to the Syndicate for approval.

S.No.	Name of the Certificate Programmes	Tuition Fees (In Rs.)
1.	Certificate in Voice Acting	1200/-
2.	Certificate in Mime Acting	1200/-
3.	Certificate in Theatre Studies	1200/-
4.	Certificate in Traditional Theatre	1200/-
5.	Certificate in Dance Drama	1200/-
6.	Certificate in Film Studies	1600/-
7.	Certificate in Film Appreciation	1600/-
8.	Certificate in Screenplay Writing	1600/-

ITEM NO. 34.07

CONSIDERED THE PROPOSAL FOR FIXING FEE STRUCTURE FOR THE NEW PROGRAMME OFFERED BY THE SCHOOL OF COMPUTER SCIENCE; AND

RESOLVED that the proposal for fixation of Fee Structure for the following new Programme of the School of Computer Science be approved and recommended to the Syndicate for approval.

	Total Tuition Fee	TNOU Share (30%)	MKCL Share (70%)
First year	15,000	4,500	10,500
Second year	15,000	4,500	10,500
Third year	15,500	5,000	10,500
Total	45,500	14,000	31,500

ITEM NO. 34.08

CONSIDERED THE PROPOSAL FOR REMUNERATION PAYABLE TO THE LEARNING SUPPORT CENTRES(LSCs) WITH REGARD TO CONDUCT OF PRACTICAL CLASSES FOR SCIENCE PROGRAMMES; AND

RESOLVED THAT the Proposal with regard to remuneration rates payable towards conduct of Practical Classes and Practical Examination batch-wise, consists of 30 students maximum, as enclosed in *Annexure - V* to the Agenda Notes, be approved and recommended to the Syndicate for approval.

ITEM NO. 34.09

CONSIDERED APPROVAL OF THE FEE STRUCTURES OF SIX CERTIFICATE PROGRAMMES OF THE SCHOOL OF EDUCATION OF THE UNIVERSITY; AND

RESOLVED that the proposal for considering fee structure for the following 6 new Programmes of School of Education, as detailed below, be approved and recommended to the Syndicate for approval.

S.No.	Name of the Certificate Programmes	Programme Code	Tuition Fees (In Rs.)
1.	Certificate Programme in Teaching of Mathematics	CTM	1500.00
2.	Certificate Programme in Teaching of Computer Science	CTCS	1500.00
3.	Certificate Programme in Teaching of Science	CTS	1500.00
4.	Certificate Programme in Teaching of English	CTE	1500.00
5.	Certificate Programme in Teaching of Tamil	CTT	1500.00
6.	Certificate Programme in Teaching of Social Sciences	CTSS	1500.00

ITEM NO. 34.10

CONSIDERED RATIFICATION ON ACTION TAKEN ON COLLECTION OF B.Ed., TUITION FEE IN TWO INSTALMENTS FROM THE STUDENTS; AND

RESOLVED THAT the collection of Tuition Fee of Rs.50,000/- payable with respect to B.Ed.,Programme, in Two Installments i.e. while admission Rs.25,000/- and 2nd installment of Rs. 25,000/- in the beginning of the 2nd year, be approved and recommended to the Syndicate for approval.

ITEM NO. 34.11

CONSIDERED PROCUREMENT OF VEHICLE SCORPIO S3 2WD (MAHINDRA & MAHINDRA) FOR THE UTILITY PURPOSE UNDER TNOU DGS&D RATES; AND

RESOLVED THAT the procurement of one Vehicle SCORPIO S3 2WD (MAHINDRA & MAHINDRA)"/MARUTI S-CROSS/ MARUTI-CIAZ Model, under DGS&D rate or through Government e-Market Place (GeM) portal, be approved and recommended to the Syndicate for approval.

ITEM NO. 34.12

CONSIDERED THE PROPOSAL FOR REVISION OF FEE WITH RESPECT TO PROJECT IN THE MASTER OF SOCIAL WORK PROGRAMME OFFERED BY THE SCHOOL OF SOCIAL SCIENCES OF TNOU; AND

RESOLVED THAT the proposal for the enhancement of Rs.750/- in the II year Tuition Fee of Master of Social Work, towards honorarium to the Research Guides/Supervisor be approved and recommended to the Syndicate for approval.

ITEM NO. 34.13

CONSIDERED RE-ARRANGEMENT OF TNOU ADMINISTRATIVE POST MATRIX AS PER GOVERNMENT ORDER 595 WITH AN ADDITIONAL EXPENDITURE OF Rs.2.55 LAKHS PER ANNUM; AND

RESOLVED THAT the proposal for upgradation, due to re-arrangement of following categories with reference to the Government Orders and considering their long service be approved, and recommended to the Syndicate for approval.

S.No.	Category	Existing number of post	Number of posts upgraded on re-arrangement	Total number of posts
I.	Superintendent Pay Matrix Level (18,1) Rs.36900/-	4	1	5
II.	Assistant Pay Matrix Level (10,1) Rs.20600/-	7 (8-1=7)	9 (1+8)	16
III.	Junior Assistant Pay Matrix Level (8,1) Rs.19500/-	18	9 (18-9)	9
III.	Upgradation of Personal Asst. to Private Secretary Pay Matrix Level (22,1) Rs.56100/-	2	2	2

ITEM NO. 34.14

CONSIDERED TO APPOINT THE LIFT OPERATOR FOR THE ADMINISTRATIVE BUILDING OF TNOU SAIDAPET; AND

RESOLVED THAT the appointment of the Lift Operator, Thiru R. Raja working as on Temporary outsourced basis, at present and he was previously engaged on daily wages basis in the University in the Administrative Building of TNOU, Saidapet in the revised pay matrix (Level 1) at Rs.15,700/- (pre-revised scale Rs.4800-10000-Grade pay of 1300), be approved and recommended to the Syndicate for approval.

ITEM NO. 34.15

CONSIDERED THE PROPOSAL FOR ADOPTION OF NEW SHARING PATTERN TO THE CENTRES OF TNOU IN ACCORDANCE WITH THE UGC/DEB REGULATIONS 2017; AND

RESOLVED THAT the proposal for new sharing pattern between TNOU & Centres and out of TNOU share 10% to LSCs/LRCs/Work Centres(PSCs)/ who are making admissions, as detailed below, be approved and recommended to the Syndicate for approval.

S.No.	Type of Study Centres	Sharing Pattern	
		TNOU	Centres
1.	Learner Support Centre (without Practical)	70%	30%
	Learner Support Centre (with Practical)	50%	50%
	Learner Support Centre (for Science Programmes)	40%	60%
2.	Programme Study Centres (for PG Diploma, Diploma and Certificate Programmes)	40%	60%
3.	Programme Study Centres/Work Centres (UG and PG Programmes of TNOU)	50%	50%

ITEM NO. 34.16

CONSIDERED THE MERGING OF TUITION FUND AND EXAMINATION FUND ACCOUNTS INTO THE GENERAL FUND ACCOUNT TO AVOID FREQUENT TRANSFER OF FUNDS; AND

RESOLVED that the merging of Tuition Fund and Examination Fund Accounts into the General Fund Account to avoid frequent transfer of funds, be approved and recommended to the Syndicate for approval.

ITEM NO. 34.17

CONSIDERED THE PROPOSAL FOR RE-MAPPING OF TNOU ACADEMIC STAFF AND ADMINISTRATIVE STAFF STRENGTH AT THE HEADQUARTERS AS PER UGC-ODL REGULATIONS JUNE 23, 2017.; AND

RESOLVED that the 21 posts sanctioned earlier by the Government and the Syndicate, as detailed in the Table below, be quashed, since those posts are vacant for a long time and not revalidated and filling-up of the same will leads to heavy financial burden to the University and to re-map as per UGC-ODL Regulations 2017 (*Annexure - I - Discipline-wise Faculty Requirement as per UGC-ODL Regulations 2017*)

S.No.	Name of the Schools	Designation	No.of Posts	Approval Ref.
1	School of Education	Professors	1	G.O.(Ms.) No.2 Higher Education (K-2) Department, Dt.09-01-2004
2	School of Computer Science		1	F.C.(23.06) & Syndicate (32.05, 26/02/2014
3	School of Social Sciences (Commerce)		1	G.O.(Ms.) No.2 Higher Education (K-2) Department, Dt.09-01-2004
4	School of Special Education & Rehabilitation		1	F.C (18.04) & Syndicate (26.2) Dt. 07/09/2011
5	School of History & Tourism Studies *		1	F.C.(23.06) & Syndicate (32.05, 26/02/2014
6	School of Politics & Public Administration		1	F.C.(12.03) & Syndicate (18.3), 03/11/2008

S.No.	Name of the Schools	Designation	No.of Posts	Approval Ref.
7	School of Continuing Education		1	F.C.(14.11) & Syndicate (21.3), 23/10/2009
Total - I			7	
1	School of Computer Science	Associate Professors	1	G.O.(Ms) No.1, Higher Education (K2) Dept. Dt. 02-01-2006
2	School of Health Science		1	F.C.(6.6) & Syndicate (10.3),06/05/2006
3	School of Journalism & New Media Studies		1	F.C.(7.8) & Syndicate (11.3),25/07/2006
4	School of Criminology & Criminal Justice Administration		1	F.C.(23.06) Syndicate (32.05), 26/02/2014
5	School of Humanities		1	F.C.(23.06) Syndicate (32.05), 26/02/2014
6	School of Tamil & Cultural Studies		1	F.C.(23.06) Syndicate (32.05), 26/02/2014
7	School of Politics & Public Administration *		1	F.C.(23.06) Syndicate (32.05), 26/02/2014
Total - II			7	
1	School of Continuing Education	Assistant Professors	1	F.C.(23.06) Syndicate (32.05), 26/02/2014
2	School of Humanities		2	F.C.(23.06) Syndicate (32.05), 26/02/2014
3	School of Management Studies		1	F.C.(23.06) Syndicate (32.05), 26/02/2014
4	School of History & Tourism Studies	Assistant Professors	1	G.O.(Ms.) No.2 Higher Education (K-2) Department, Dt.09-01-2004
5	School of Education		1	F.C.(7.8) & Syndicate (11.3), 25/07/2006
Total - III			6	
1	Librarian		1	F.C (25) Table Agenda & Syndicate (32.24), 28/01/2015
Grant Total			21	
* Subject to the disposal of Writ Petition pending in the Hon'ble High Court in W.P.No.4608/2017 and 4630/2017.				

FURTHER RESOLVED THAT as regards to the 10 posts of Assistant Regional Directors sanctioned for five TNOU Regional Centres/Constituent Community Colleges viz. Chennai, Dharmapuri, Coimbatore, Trichy and Madurai, the same be filled-up based on the subject requirements on need based on Contract Basis under Consolidated Pay of Rs.25,000/- per month.

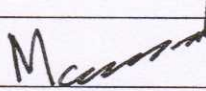
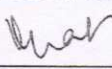
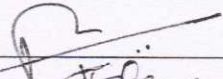
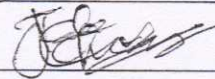
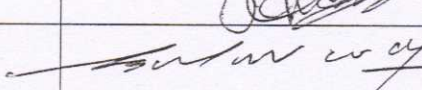
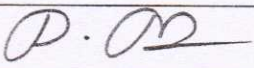

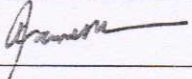

ALSO RESOLVED THAT since 43 teaching staff are in existence and 10 posts of Asst.Regional Directors sanctioned at Regional Centres/Constituent Community Colleges already, the University be filled-up 52 faculty members alone out of 105 faculty members required as per UGC-ODL 2017 Regulations, on Contract Basis under Consolidated Pay of Rs.25,000/- per month, in accordance with the recommendations of the Academic Council and the Syndicate based on the Need Based Analysis and intake of the students.

FURTHER RESOLVED THAT incase of Direct Recruitment, the vacant position of 1 Assistant Registrar and 1 Assistant Director in TNOU Head Quarters and 7 posts of Junior Assistant sanctioned for 5 Regional Centres will be filled/engaged by suitable persons on need based with Consolidated Monthly Remuneration of Rs. 25,000/- with respect to the positions Assistant Registrar & Assistant Director and Rs.11,000/- with respect to Junior Assistant.

FURTHER RESOLVED THAT as per UGC norms of 12-B Status to minimum requirement of 5 Professors, 5 Associate Professors and 20 Assistant Professors in core faculty shall be maintained in the Time-scale. Over and above, any academic posts become vacant, due to superannuation or by any other means will automatically be filled with Assistant Professor on Consolidated Pay on need based with the approval of the Finance Committee and Syndicate only. Hence, **IT IS RESOLVED THAT** the Direct

recruitment/appointment of Teaching/Academic/Administrative staff will be considered on need based due to subject requirement and enrolment of the student with the approval of the Finance Committee and Syndicate.

The above recommendations are placed before the Syndicate for approval.

S.No.	Members	Signature
1.	Dr. M. Bhaskaran	
2.	Thiru Mangat Ram Sharma, IAS.,	
3.	Thiru M.A. Siddique, IAS.,	
4.	Dr. G. Kalaiichelvan	
5.	Dr. S. Balasubramanian	
6.	Dr. P. Thiyagarajan	
7.	Mrs. K. Gomathy	
8.	Dr.Ra.Ramesh (Special Invitee)	
9.	Mr.A.V.Saktikrishna Raj (Special Invitee)	

Place : Higher Education Dept., Secretariat, Chennai

Date : 05.12.2018
